

MID-AMERICA MUSIC FESTIVAL VENDOR AGREEMENT

July 19- 21, 2019

Black Silo Winery, 4030 E. 10th St., Trenton, Mo 64683

*This agreement is by and between Food Truck/Booth Vendor and
Black Silo Foundation for the 2019 Mid America Music Festival.*

Founded in October 2017, the Black Silo Foundation focuses its efforts on improving North Central Missouri rural communities, establishing activities that will benefit children, youth and families, healthcare, education, or veteran affairs in North Central Missouri rural counties including: Grundy, Livingston, Linn, Sullivan, Putnam, Mercer, Harrison, Daviess or Caldwell Counties.

Owner Name _____

Business Name *(as it should appear on promotional materials)* _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone (Day) _____ Phone(Evening) _____

E-mail Address _____

Website _____

Emergency Contact _____

Emergency Contact Phone _____

VENDOR FEE: \$250 (Plus \$75 for Electricity)

Check Box if Electricity is needed

(Includes vendor space for 2-day event, access to water, access to electricity *(with additional fee)* and 4-Two Day Passes to festival (festival tickets valued \$300)

- *Vendors must provide their own tent, table, and chairs*
- *Vendors keep 100% of profits made at event*
- *The four, 2-Day Passes may be given to friends and family or used as promotional items on Vendor's social media outlets, website, etc.*

Food Truck-Trailer/Tent Dimensions: (W) _____ ft x (L) _____ ft

*Non-Food Vendor minimum space is 20 x 20.

Larger space maybe requested in advance.

Detailed description of items for sale available

*Food Vendors please complete the detailed chart on page 5.

*Non-Food Vendors, please list items that will be for sale and provide a price range for items below.

NOTE: Image of booth set up that includes image of food truck and/or items for sale must be emailed with application to Jenn Hottes at midamericamusicfestival@gmail.com. *Supported image types: JPG & PDF*

Food Truck/Booth Vendor will comply to the following:

- Provide a quality product and a food truck/booth that is staffed by clean, professional and courteous personnel.
- Comply with all health and fire permits, where applicable, at own expense.
- Responsible for keeping vendor area attractive before, during and after the festival.
- Responsible for collecting and reporting all Missouri sales tax.
- Vendors must comply with all Missouri health regulations.
- Vendors must bring their driver's license as proof of identification.
- Assure that grease and abrasives will not be disposed of on event property except in designated garbage dumpsters.
- Assure that all product has prices and includes sales tax; all prices must be posted and will be visible to the public in signage that is professional in appearance and size.
- Assure that food truck / booth will be staffed and open the entire length of the festival.
- Vendor and their employees shall use every measure to protect festival site from all damages. Vendor shall be responsible for damage caused by him or her to buildings and grounds.
- Vendor will remove all trash in immediate vendor area during set up and breakdown. Trash receptacles in food area **cannot** be used for discarding food, grease or other waste materials. Garbage dumpsters are provided for your use. No trash is allowed to be left in food area or booth area after breakdown.
- Set up begins at **10 am** on Friday, July 19.
Food items must be available from 3:00 pm to 10:45 pm on Friday, July 19 and 12:00 pm to 10:45 pm on Saturday, July 20. Breakdown and removal of food trucks / booth vendors must be completed by 4:00 pm Sunday, July 21.
****Thursday set-up arrangements may be made by contacting Jenn Hottes at midamericamusicfestival@gmail.com***
- Plastic gloves shall be worn by all persons handling food. No contact with money shall be allowed by persons handling food.
- **Vendors may sell any carbonated beverages including water and sports drinks of their choice. No wine, beer or mixed drinks may be sold at vendor locations.**
- In order to ensure a variety of food offerings, and reduce duplication, **VENDORS MAY SELL UP TO 10 MENU ITEMS AND NOT MORE.** Drinks will be considered a category rather than an item, so if you choose to sell drinks the whole variety of them will only count as one of your 10 menu items.
- All appropriate Fire Extinguisher equipment must be on site at your booth the entire time period of event.

• **Payment is due upon signing of this agreement. Make check payable to Black Silo Foundation.** All fees are non-refundable. (Alternative payment schedule may be requested by food vendor)

****Please note, that if you are nonprofit organization there is a discounted Vendor fee of \$50. Non-profit organizations must include their 501 (c)3 Letter to show proof of nonprofit status.**

POWER

• Vendors must pay an additional \$75 to have access to power. Questions related to Power should be emailed to MidAmericaMusicFestival@gmail.com or call 660-960-0011.

• Electricity Available: (2) 50amp, (5) 30amp and (8) 110 outlets. Vendors using 30 amps must bring a 30 amp RV adaptor to the event. Failure to bring an adaptor will cause you to be without electric service and unable to participate in the event. 220 volt outlets are not available and cannot be split off to two 110 outlets. Questions related to Power should be emailed to MidAmericaMusicFestival@gmail.com or call 660-960-0011.

• Vendors must provide their own electrical cords and must ensure that these cords are no shorter than 100 foot in total length (1 – 100' chord or 2 – 50' chords), adequately rated (12 gauge for 20 amp outlet/10 gauge for 30 amp outlet) and UL approved for outdoor use. Frayed, spliced or damaged cords will not be allowed. Vendors are responsible for either taping or matting electrical cords.

CHECK-IN, SET-UP AND BREAK-DOWN

- All vendors must check-in at the Ticket Booth. Vendor Staff will be required to wear Vendor Armband at all times.
- Vendors must limit themselves to one vehicle within the event site, unload the equipment/product and remove the vehicle prior to set-up.
- Exhibits must be open and staffed for the entire duration of the event.

ADDITIONAL GUIDELINES:

- Small radios are allowed. Amplification equipment is NOT permitted.
- Vendors are prohibited from having animals within the confines of the event, except for legitimate service animals as authorized by State Statute and ADA standards.
- "Pushing" sales to passing customers is prohibited.

CANCELLATIONS

The music festival will be held, rain or shine.

THE VENDOR CERTIFIES THAT THE INFORMATION ON THE VENDOR CONTRACT IS A CORRECT DEPICTION OF THE SERVICES AND PRODUCTS TO BE PROVIDED BY THE VENDOR AT THE EVENT. THE VENDOR UNDERSTANDS THAT FAILURE TO FOLLOW VENDOR PERMIT TERMS AS DESCRIBED AND STIPULATED HEREIN WILL RESULT IN INELIGIBILITY FOR THIS AND FUTURE EVENTS. THE VENDOR FURTHER AGREES TO ABIDE BY ALL TERMS OF THE VENDOR PERMIT FOR THIS EVENT AND TO HOLD HARMLESS AND INDEMNIFY THE CITY OF TRENTON AGAINST ANY CLAIMS ARISING BY VIRTUE OF THEIR OCCUPANCY OF VENDOR SPACE AND PARTICIPATION IN THIS EVENT.

Owner Signature

Date Signed

Printed Owner Name

Vendor Business Name (please print)

**Payment is due upon signing of this agreement. Make check payable to:
BLACK SILO FOUNDATION**

- *All fees are non-refundable. (Alternative payment schedule may be requested by food vendor)*
- **As a 501 (c)3 nonprofit your Vendor Sponsorship is Tax Deductible.**
- *A certificate of donation may be readily available upon request by emailing midamericamusicfestival@gmail.com*

The Black Silo Foundation's focuses its efforts on improving North Central Missouri rural communities, establishing activities that will benefit children, youth and families, healthcare, education, or veteran affairs in North Central Missouri rural counties including: Grundy, Livingston, Linn, Sullivan, Putnam, Mercer, Harrison, Daviess or Caldwell Counties.

**Total fee enclosed: \$ _____
(Vendor Fee \$250, plus \$75 IF electricity is needed)**

Please indicate your payment type and complete the necessary fields:

A. Check # _____

B. Money Order or Cashier's Check # _____

VENDOR SPECIAL REQUESTS

FOR OFFICE USE ONLY

Postmark Date _____ Check # _____

GENERAL RELEASE

The undersigned, individually and/or on behalf of the Company/Organization does hereby discharge, release, indemnify and hold harmless Mid-America Music Festival and Black Silo Winery, its employees, agents and officers, and all other sponsoring organizations from any and all manner of actions, suit, damages or claims whatsoever arising from any loss or damage to the person or property of the undersigned and the undersigned's employees, volunteers, representatives or agents while in possession of Vendor space or participating in the Mid-America Music Festival. I understand that my vendor fee shall not be refunded if all or part of the event is cancelled, including but not limited to inclement weather or acts of nature.

I HAVE READ ALL THE RULES PERTAINING TO THIS CONTRACT AND AGREE TO ABIDE BY THEM.

Signature of Vendor _____ Date _____

PLEASE CONTACT BLACK SILO WINERY WITH ANY QUESTIONS AND RETURN COMPLETED CONTRACTS TO OUR OFFICE:

Black Silo Winery
660-357-2208
Email: midamericamusicfestival@gmail.com
Mailing Address:
4030 E. 10th Street, Trenton, MO 64683

FOOD VENDORS:

PROVIDE A DETAILED LIST OF ITEMS PROPOSED FOR SALE.

**Food vendors are limited to 10 items; you can utilize the remaining 4 spaces to enumerate additional food options in case one or more of your food items are denied. You must include the price per serving for ALL items.*

ITEM	DESCRIPTION (if needed)	PRICE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		